

Vision Group E – Access
Meeting Minutes for February 16, 2001
Corona Police Department
815 West Sixth Street
Corona, California
10:00am – 4:00pm

I. Introduction

Members Present: Carol Biancalana, Jeff Clet, Ardith Hamilton, Gwen Jones, Jan Bullard, Virginia Ferral, Sam Spiegel, Cindy Keehen, Michael Warren, Jay Goldman, Denis Jackson, Geoff Cady, Larry Anderson, Steve Holtrust, Mark Hartwig, Linda Broyles, Miranda Swanson.

II. Business Items

- Next Meeting
The next meeting is scheduled for April 26th in Ontario.
- Changes to Travel Voucher System
Vouchers are no longer available. Airfare under \$200.00 will be approved immediately. The Vision Office must approve airfare totaling over \$200.00. For reimbursement, the expense claim form must include: full name, as it appears on Social Security card, and the Social Security number.
- EMD Standards document
 - 1) The EMD regulations were put into a document similar to the Police Pursuit Guidelines.
 - 2) Changes were made throughout the document. The entire revised document was distributed via the list-server on Wednesday, February 21st, 2001.
 - 3) Cindy Keehen asked that any issues and/or concerns be submitted to Miranda Swanson by March 7th, 2001. The comments will be submitted to the EMD sub-committee. The draft EMD guidelines will be fine-tuned at the next sub-committee meeting on March 21st. The next draft, as well as a list of the issues, will be presented to the entire group at the next meeting on April 26th.

III. Adjournment

- Jeff Clet adjourned the meeting.